► COMPREHEND AND RESPOND (Strategies and Skills)

Grade 11	Grade 12
 use a variety of strategies before, during, and after reading, viewing, or listening to increase comprehension and recall construct and confirm meaning using word-structure analysis, context clues, and prominent organizational patterns apply appropriate strategies for locating and using information from a variety of print and non-print resources, including electronic resources demonstrate efficient note-taking strategies 	 choose appropriate strategies before, during, and after reading, viewing, or listening for different purposes demonstrate the ability to use a variety of strategies for locating information in print and non-print resources, including electronic resources assess prior knowledge of and experience with specific topics demonstrate the ability to record, organize, and store information they read, hear, or view demonstrate the ability to listen and view critically interpret a variety of technical, literary, and workplace communications

► COMPREHEND AND RESPOND (Comprehension)

Grade 11	Grade 12
 demonstrate the ability to read for a variety of purposes demonstrate familiarity with literary works from a variety of genres and cultures identify the topics, main ideas, events or themes, supporting ideas, and sequence of a variety of works from different genres, including workplace communications organize oral, written, or visual information into a variety of written and graphic forms demonstrate the ability to interpret details in and draw conclusions from a variety of print and graphic formats 	 distinguish the different features of a variety of literary, technical, and business texts paraphrase the main ideas, events, or themes in a variety of literary, technical, business, and informational communications demonstrate the ability to adjust reading and viewing according to purpose, content, and context interpret details in and draw conclusions from information presented in a variety of print and graphic formats, including electronic formats

COMPREHEND AND RESPOND (Engagement and Personal Response)

Grade 11	Grade 12
 relate a range of texts, genres, and mass media to personal interests, ideas, and attitudes identify indicators of cultural diversity in print and non-print media, including electronic media demonstrate willingness to reassess their understanding of a topic on the basis of responses from others and new ideas and experiences develop and defend a point of view using evidence from work they have read, heard, or viewed 	 demonstrate the ability to connect their experiences and values to those reflected in Canadian and international literary and mass media works demonstrate a willingness to explore diverse perspectives to develop or modify their points of view assess their knowledge and use of language in light of the requirements of workplace communications demonstrate the ability to support a position by citing specific details from what they have read, heard, or viewed

► COMPREHEND AND RESPOND (Critical Analysis)

Grade 11	Grade 12
 identify various techniques of persuasion in a variety of works, including workplace communications explain how perspectives and biasses are reflected in print and non-print resources, including electronic communications compare different sources of information on the same topic identify ways in which mass media influence individual perceptions and social behaviours 	 eassess the effectiveness of persuasive techniques assess information for completeness, accuracy, currency, relevance, balance of perspectives, and bias analyse different presentations of the same information to reconsider positions assess ways in which language reflects and influences values and behaviours assess how mass media influence individual perceptions and social behaviours

COMMUNICATE IDEAS AND INFORMATION (Knowledge of Language)

Grade 11	Grade 12
 apply capitalization, spelling, and punctuation conventions and standard grammatical structures demonstrate the ability to write for a variety of audiences and purposes use a variety of computer programs to create and edit their presentations demonstrate awareness of language conventions used in the workplace 	 monitor spelling, grammar, mechanics, and syntax using appropriate techniques and resources as required, including electronic technology demonstrate awareness of how different word choices produce different effects use a variety of computer programs to create and edit their presentations demonstrate awareness of language conventions used in the workplace

COMMUNICATE IDEAS AND INFORMATION (*Composing and Creating*)

Grade 11	Grade 12
 locate, access, and select appropriate information from both print and non-print resources identify purpose and audience for their presentations describe how different arrangements of words, sounds, and visuals alter intended impact create original presentations in a variety of formats use a range of common communication forms, including business and personal letters, memos, and reports 	 access and document information from a variety of resources to accomplish a particular purpose formulate and refine research questions demonstrate alternative approaches to presentations for specific audiences and purposes demonstrate the ability to use language, visuals, and sounds to influence thought, emotions, and behaviour use a variety of techniques, including outlines, webs, flow charts, and diagrams to organize and communicate ideas

COMMUNICATE IDEAS AND INFORMATION (Improving Communications)

 use appropriate criteria to critique their own and others' ideas, use of language, and presentation forms evaluate their own and others' work to ensure appropriate content and language and to enhance quality
 relative to purpose and audience use a variety of organizational structures and appropriate transitions to enhance oral, written, and visual communications effect demonstrate effective oral and representational skills to create or enhance communications

COMMUNICATE IDEAS AND INFORMATION (*Presenting and Valuing*)

Grade 11	Grade 12
 create clear and appealing oral, written, and visual presentations using a variety of tools and techniques demonstrate pride, satisfaction, and confidence in their ability to communicate in a variety of formal and informal contexts, including workplace contexts 	 demonstrate the ability to produce various communications, including documented research and business reports, multimedia presentations, debates, summaries, descriptions, explanations, instructions, letters, and narratives use a variety of tools and techniques to enhance the impact of presentations demonstrate a commitment to high-quality work when presenting ideas and information in a variety of school, community, and work contexts adjust presentations according to purpose, topic, and audience

► SELF AND SOCIETY (Personal Awareness)

► SELF AND SOCIETY (Working Together)

Grade 11	Grade 12
 Grade 11 demonstrate understanding of the differences between working independently on presentations use appropriate criteria to evaluate group processes and individual contributions demonstrate respect for others' viewpoints when working collaboratively 	 Grade 12 demonstrate flexibility, responsibility, and commitment when working together apply various strategies, including consensus-building and formal decision-making techniques, to achieve communication goals monitor their own and others' contributions, suggest new ideas, and build on others' strengths to achieve group goals

► SELF AND SOCIETY (Building Community)

Grade 11	Grade 12
 communicate purposefully, confidently, and ethically in a variety of situations demonstrate respect for the diversity of ideas, language, and culture in an inclusive community demonstrate the ability to use language and texts to celebrate personal and community occasions and accomplishments 	 communicate purposefully, confidently, and ethically in various interpersonal and electronic contexts, including the workplace demonstrate willingness to consider diverse, contrary, and innovative views describe ways in which language choice and tone may affect others emotionally demonstrate the ability to use language and texts to celebrate important occasions and accomplishments