

FAe Program Restart Plan September 2020

In the FAe program we strive to provide a safe, caring and educationally-nurturing environment for all. We value all students' unique qualities and believe that everyone has the ability to learn, build relationships and contribute to our school community.

This school year will be different as we adjust and adapt to help keep all of us safe and healthy throughout the Coronavirus pandemic. We are prepared as a school to continue to provide a great learning environment and welcoming community for our families.



Spark Meetings

- Staff are required to provide the option for parents to have a Spark meeting virtually or in person
- Parents will be permitted in the school for Spark meetings with teachers
- Parents and students will need to check in at the office and complete the health checklist and access hand sanitizer upon arrival
- Teacher will be asked to meet and retrieve the parents from the front office

Start of Face to Face Classes

- Face to face classes will begin on September 15th, but on the first week classes will be different than usual as we will be doing a staggered start
 - Tuesday September 15th – students with last name A-L will attend
 - Wednesday September 16th – students with last name M-Z will attend
 - Thursday September 17th – all students attend

Arrival

- Parents will be asked to park in the lower parking lot
- Parents drop off children at the covered area between the two buildings
- When bell rings (see bell schedule below) students will line up with their teacher
- Parent access to the school only as approved by Administration. If you would like to arrange a meeting with your teacher then please contact them to arrange either a virtual meeting or a meeting outside if possible as adult access to the building is limited.
- Student late arrivals will sign in at main office with clerical staff similar to our normal late arrival policy.

Dismissal

- Class dismissal will be staggered with K-2 cohorts dismissed at 2:45 and the Grade 3-8 cohorts at 3:00.
- All dismissal will occur outside near the covered area.
- Parents will be urged to depart school grounds and not linger to socialize

Cohorts

- Our students will be organized into cohorts to meet the Ministry of Education Health Guidelines
- FAe Cohorts
 - Cohort #1 – K-2 students (Laura and Andy)
 - Cohort #2 – Grade 3-5 students (Roberta and Jamie)
 - Cohort #3 – Grade 5-8 students (Errin and Amy)
- Cohorts cannot exceed 60 students/adults
- Within the cohort there is no need for physical distancing but we do need to encourage students to limit personal contact
- For any students or adults outside of the cohort then physical distancing rules need to be followed OR the individual must wear a mask or other form of approved PPE.

Safety Procedures

All our plans and procedures are based in the safety protocols and procedures outlines by both the [school district](#) and the [BCCDC](#). On some points the district is holding a higher standard. Some of the highlights in these documents are:

- **Masks:** Elementary Students are not required to wear masks. The district will provide each staff and student with 2 re-usable masks, but it is up to parents and kids to wear them.
- **Handwashing:** Students will wash hands or use hand sanitizer many times in a day, whenever they move to a common space, before and after eating, and when entering the class.
- **Staying home when sick:** By bringing students to school parents are confirming that they and their family are healthy and free of any signs of illness. Students and staff need to stay and home notify the office if sick.
- **Kids who get sick at school:** Our first aid attendants will support students who are sick as they will be isolated from other staff and students until parents are able to come pick them up.

Outside

- Recess will be in two stages: 10:00 and 10:30 (see schedule below)
- Lunch will be in two stages: 11:30 and 12:15 (see schedule below)
- Support staff, teaching staff and admin will do supervision
- Students will be reminded to minimize direct contact between each other

- Cohorts will not be able to interact and must maintain physical distancing so cohorts will be limited to play on certain areas of the school grounds

Schedule

- 9:00 – Students dropped off at school
- 10:15 – 10:30 – Recess for Cohort #1 and #3
- 10:30 – 10:45 – Recess for Cohort #2
- 11:30 - 12:15 – Lunch for Cohorts #1 and #3
- 12:15 – 1:00 – Lunch for Cohort #2
- 2:45 – Dismissal for Cohort #1 (K-2 students)
- 3:00 – Dismissal for Cohorts #2 and #3 (Grade 3-8 students)

Moving between spaces

- Students will be able to use common spaces such as the gym or the music room. They will wash hands or sanitize hands before going into these rooms. Teachers and staff who are outside of the cohorts listed above (LST's Administrators, etc.) will have to keep physically distant with students or wear a mask.
- Directional arrows will help students to move down the right side of hallways and keep distant from other classes. Student movement through the building will be closely supervised by staff.
- Bathrooms will be limited to 2 students at a time. Water fountains are turned off, but bottle refilling stations are available. Please bring a water bottle to school every day.

Students With Diverse Needs

- We will continue the processes that have been established district wide and are already in place in our schools: Case Management; SBT—Referral/Review process; development of IEP/Learning Plans; assessment processes/assessment
- Each student with diverse abilities/disabilities or designation will be assigned a Case manager or PVP/Counsellor contact.
- Case Managers and/or PVP/Counsellor contacts will connect with families to ensure that they are aware that their child/youth is welcome to attend school and to provide an update on their child/family
- We will continue to monitor school re-engagement levels of vulnerable students and families and will follow processes to connect with these families.
- Case Managers/PVP/Counsellor contacts will bring students forward at SBT Review Meetings (to be held in the first 2 weeks of return to school) to review vulnerability, learning needs; EA supports, district specialist support, health and safety support; mental health support of all students in the cohort.

- An office has been set aside for use by SLP, Psychologists and other student services personnel. Plexiglass dividers are provided for use as well as PPE.

Communication

- Things are moving and changing quite quickly in the current educational climate so parents are encouraged to revisit this page and the school district website to keep updated on any possible changes. We will do our best to keep all of our families informed but if you do have any questions then please contact Vice Principal Dwayne Mills at dwayne.mills@sd71.bc.ca.